Information requirements for the AHK-Newsletter

1. Description of data processing

The data privacy notice is given in connection with the processing of your personal data for subscription to the newsletter. Please be advised that your registration will not be processed if data is not provided.

2. Name and contact details of data controller

German-Azerbaijani Chamber of Commerce (AHK Azerbaijan) Winter Park Plaza, 7th floor, 75 Rasul Rza Str., AZ 1014 Baku, Azerbaijan Tel.: +994 12 497 63 06/07 Fax: +994 12 497 63 05 E-mail: mail@ahk-baku.de Website: www.ahk-baku.de

3. Contact details of data protection officer

Aynur Vahabova German-Azerbaijani Chamber of Commerce (AHK Azerbaijan) Winter Park Plaza, 7th floor, 75 Rasul Rza Str., AZ 1014 Baku, Azerbaijan Tel.: +994 12 497 63 06/07 Fax: +994 12 497 63 05 E-mail: aynur.vahabova@ahk-baku.de Website: www.ahk-baku.de

4. Purpose and legal basis of data processing

Your data will be collected to include you as a subscriber to our newsletter.

Your data is processed pursuant to Article 6 (1) a) GDPR.

1. By subscribing to the newsletter, you agree to the processing of your personal data. (I may withdraw my consent at any time with effect for the future.)

2. "I hereby consent to processing of my personal data for delivery of the newsletter" (Checkbox with consent checkmark). (I can withdraw my consent at any time with effect for the future.)

5. Recipient or categories of personal data recipients

Our service provider administrating the distribution list for dispatch of the newsletter has access to the data.

6. Transmission of personal data to the third parties

It is not intended to transfer your personal data to a third party or to an international organisation.

The provision of your personal data is carried out by means of an online web application. Therefore confidentiality, integrity (inviolability), authenticity (genuineness) and availability of personal data cannot be guaranteed.

7. Duration of storage of personal data

Your personal data is stored for the duration of your subscription to the Newsletter.

8. Rights of the data subject

According to the EU General Data Protection Regulation, you have the following rights: If your personal data is processed, you have the right to obtain information regarding the storage of your personal data (Article 15 GDPR).

If incorrect personal data is processed, you have the right for correction (Article 16 GDPR).

If legal requirements are met, you have the right to request the deletion or limitation of processing, and you have the right to object to such processing (Articles 17, 18 and 21 GDPR).

In case of an objection, we will no longer be able to reach you as a subscriber to the newsletter, and we will delete you from the newsletter distribution list.

Since you have consented to data processing, and data processing is carried out via automated processes, you have a right to data portability where applicable (Article 20 GDPR).

Should you exercise your above mentioned rights, the AHK will review whether statutory requirements are met.

Please contact the AHK Azerbaijan to exercise your rights.

In case of data protection complaints please contact the responsible regulatory authority:

Electronic Security Service under the Ministry of Digital Development and Transport Khatai Avenue 16, Baku AZ1008, Azerbaijan Hotline: 1654 Phone: +994 12 598 90 90 Email: <u>info@cert.az</u> Website: <u>Contact us - Electronic Security Service</u>

9. Right to withdraw consent

If you have consented to the processing of personal data by the AHK, you may withdraw your consent at any time with effect for the future. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.