Information requirements for membership applications

1. Description of data processing
The data privacy notice is given in connection with the processing of your personal data for member administration. Please be advised that your membership will not be processed if data is not provided.

2. Name and contact details of data controller
German-Azerbaijani Chamber of Commerce (AHK Azerbaijan)
Winter Park Plaza, 7th floor, 75 Rasul Rza Str., AZ 1014 Baku, Azerbaijan
Tel.: +994 12 497 63 06/07
Fax: +994 12 497 63 05
E-mail: mail@ahk-baku.de
Website: www.ahk-baku.de

3. Contact details of data protection officer
Aynur Vahabova
German-Azerbaijani Chamber of Commerce (AHK Azerbaijan)
Winter Park Plaza, 7th floor, 75 Rasul Rza Str., AZ 1014 Baku, Azerbaijan
Tel.: +994 12 497 63 06/07
Fax: +994 12 497 63 05
E-mail: aynur.vahabova@ahk-baku.de
Website: www.ahk-baku.de

4. Purpose and legal basis of data processing
The AHK Azerbaijan will store and use your personal data (contact details) for the administration of the member database, invitations to events and invitations to participate in surveys, invoicing and sending newsletters and information about the economic development in Germany and Azerbaijan as well as about the activities of the AHK Azerbaijan. The AHK Azerbaijan publishes your contact details exclusively in the online member portal and member directory (digital and print). In the online member portal, only AHK members have free access to these contact details.

Your data is processed pursuant to Article 6 (1) a) GDPR in conjunction with our charter.

The same purposes and legal bases apply to the processing of personal data of honorary members of the AHK Azerbaijan as apply to member companies.

5. Recipient or categories of personal data recipients
We may pass on your personal data to third parties if this is necessary for the fulfilment of our contracts or legal obligations.

Your personal data will be transmitted to:

- Third party companies or other legal entities which are exercising their activities for the data controller as contract processors.

- The German Embassy Baku for inviting the events and for sending the information of the German Embassy Baku.

6. Transmission of personal data to the third parties
It is not intended to transfer your personal data to a third party or to an international organisation.

The provision of your personal data is carried out by means of an online web application. Therefore confidentiality, integrity (inviolability), authenticity (genuineness) and availability of personal data cannot be guaranteed.

7. Duration of storage of personal data
Your data is stored after the collection for the duration of your membership. Legal storage periods can make a retention necessary beyond that.

8. Rights of the data subject
According to the EU General Data Protection Regulation, you have the following rights:
If your personal data is processed, you have the right to obtain information regarding with your stored personal data (Article 15 GDPR).

If incorrect personal data is processed, you have the right for correction (Article 16 GDPR).

If legal requirements are met, you have the right to request the deletion or limitation of processing, and you have the right to object to such processing (Articles 17, 18 and 21 GDPR).

In case of an objection, we will no longer contact you as a member, and the membership relations would end.

Since the data processing is based on a contractual basis and data processing is carried out via automated processes, you have a right to data portability where applicable (Article 20 GDPR).

Should you exercise your above mentioned rights, the AHK will review whether statutory requirements are met.

Please contact the AHK Azerbaijan to exercise your rights.

In case of data protection complaints please contact the responsible regulatory authority:

Electronic Security Service under the Ministry of Digital Development and Transport
Khatai Avenue 16, Baku AZ1008, Azerbaijan
Hotline: 1654
Phone: +994 12 598 90 90
Email: info@cert.az
Website: Contact us - Electronic Security Service